

Appendix 2

8 February 2018

Agenda Item	Reasons & objective for item	Follow Up
Item 4 - Update from Cabinet Members	The Cabinet Member for City Highways to provide a written response to the Chairman on the risks associated with TfL potentially reducing their financial contributions to the City Council's projects (Councillor Chalkley, Olivia Chadelle (Cabinet Officer) and Kevin Goad).	Completed. Letter dated 22 February 2018
	The Cabinet Member for City Highways to communicate with CityWest Homes regarding when Traffic Management Orders will be established for parking in their Estates and write to Councillor Williams with a response (Councillor Chalkley and Olivia Chadelle).	Completed. Letter dated 4 April 2018
Item 6.4 – Apprenticeships in Westminster	The Deputy Leader and Cabinet Member for Business, Culture and Heritage to investigate with officers whether there is the option of transferring up to 10% of the Council's Apprenticeship Levy to external apprenticeship schemes.	Completed. Officers advise that options are being investigated
Item 6.7 – Apprenticeships in Westminster	Apprenticeships in Westminster to be scheduled on the Work Programme for the meeting on 21 November 2018.	Completed. Added to the Work Programme

15 November 2017

Agenda Item	Reasons & objective for item	Follow Up
Item 4 - Update from Cabinet Members	The Cabinet Member for City Highways to be asked how long the 20mph trial outside of schools would be taking place and whether it was possible to propose an additional location for the trial	Completed

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Business, Planning and Transport Policy and Scrutiny Committee

	(Councillor Danny Chalkley, Cabinet Member for City Highways and Olivia Chadelle, Cabinet Officer)	
	CIL agendas – follow up with Cllr Scarborough	Completed
	Information was requested as to why charges had gone up significantly for electric vehicle owners. (Stuart Love; Artemis Kassi, Policy and Scrutiny Officer)	Completed
Item 5 - Update on progress of the Safer Westminster Partnership	A press release to be provided on the reduction in firework/anti-social behaviour complaints during Halloween and Bonfire Night, particularly in relation to Bryanston and Dorset Square Ward (Sara Sutton, Director of Public Protection and Licensing)	Noted for the future
Item 6 – Overview of Prevent Delivery	Information to be supplied to the Committee on the links to the Prevent pages on the Council website and the number of hits received	Completed
Item 7 - Update – Assets of Community Value	A written response to be provided to the Committee on the approach of other local authorities to determining ACVs (Artemis Kassi, Policy and Scrutiny Officer)	Completed
	The Council's Communications department to be asked to provide an article which is publically available on what ACVs are able to achieve and what they are unable to achieve (Artemis Kassi, Policy and Scrutiny Officer)	Discussed with officers. In progress
Item 9 – Update on the Work Programme	Officers to consult with the utility companies in order to assess whether the appropriate senior executives are available to attend the meeting in February 2018 (Artemis Kassi, Policy and Scrutiny Officer)	Completed

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Business, Planning and Transport Policy and Scrutiny Committee

	Clarification to be sought from officers about the timescale of when the Building Heights item is likely to be scrutinised by the Committee (Artemis Kassi, Policy and Scrutiny Officer)	Officers still advise that this item is linked to the City Plan revisions. This item will be reviewed once the City Plan is finalised (May 2018)
	The Committee to be updated on when the Evening and Night Time Economy Task Group is likely to be scheduled (Artemis Kassi, Policy and Scrutiny Officer)	Completed
	The Committee to be informed of how many electric vehicle charging points there are currently in each ward in Westminster (Councillor Danny Chalkley, Cabinet Member for City Highways and Olivia Chadelle, Cabinet Officer)	Completed

13 September 2017

Agenda Item	Reasons & objective for item	Follow Up
Item 8 Work Programme	UK Power Networks to be asked to provide a statement on the power network explosion at Oxford Street on 7 September 2017 (Artemis Kassi, Policy and Scrutiny Officer)	Completed
	A written update to be provided on the current position regarding the cycling strategy and progress of the Cycling Superhighways (Anthony Sabato, Service Development Manager; Toby Jacobs, Sustainable Transport Officer; Artemis Kassi, Policy and Scrutiny Officer)	Completed

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Business, Planning and Transport Policy and Scrutiny Committee

12 June 2017

Agenda Item	Reasons & objective for item	Follow Up
Item 4 Cabinet Member Update	That a written response is provided to the Committee in relation to the CIL question set out in paragraph 4.3 (Councillor Danny Chalkley and Joe Penny, Cabinet Officer).	Completed
	That a copy of the 'Building Height: Getting the Right Kind of Growth' consultation report, potentially in draft form, is provided to the Committee as soon as it is available (Councillor Daniel Astaire, Cabinet Member for Planning and Public Realm and Madeleine Hale, Senior Cabinet Officer).	Officer advice to Chairman (November 2017) that this item is affected by revisions to the City Plan and can be reviewed once the City Plan is finalised
	That BT be invited to address the Committee, potentially in the autumn (Muge Dindjer, Policy and Scrutiny Manager / Jonathan Deacon, Senior Committee and Governance Officer).	Item on the proliferation of telephone boxes has been added to the unallocated items on the Work Programme, but should cover other providers as well as BT
	That all Councillors and amenity societies were made aware of the Westminster Business Unit drop-in session on 27 June (Greg Ward, Director of Economy).	Requested (Greg Ward)
	The report authors of the proposed items for the November meeting to be consulted as to whether it was still appropriate for them to be considered then (Muge Dindjer / Jonathan Deacon).	Completed

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Business, Planning and Transport Policy and Scrutiny Committee

	Councillor Crockett would be consulted as to whether the 'Assets of Community Value / Pubs' item should proceed in November (Muge Dindjer / Jonathan Deacon).	Completed- Councillor Crockett would like to keep this item for November
	The current position in respect of Nine Elms Bridge was ascertained (Artemis Kassi / Jonathan Deacon / Graham King?)	Requested
	That it is monitored when it would be appropriate to scrutinise the Cycling Strategy and a review of the Cycling Superhighways (Muge Dindjer / Jonathan Deacon)	Officer advice is that November would be the earliest time to consider this item.

8 May 2017

Agenda Item	Reasons & objective for item	Follow Up
Item 4 Cabinet Member Update	That a response be sought from Councillor Chalkley on how many penalty notices had been issued to date by "Air Quality Champions"	Completed
Item 5- Work Programme	A follow up report be provided on assets of community value/pubs. Barry Smith	Programmed for November
	Investigate how best to take forward evening and night time economy item	Proposals made to Chairmen of this committee and Adults, Health and Public Protection Policy and Scrutiny Committee.

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Business, Planning and Transport Policy and Scrutiny Committee

	Information to be provided to Committee as to when relevant data can be made available on the night tube.	Information sent to committee 1.6.2017. Data available from autumn 2017.
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March 2017

Agenda Item	Reasons & objective for item	Follow Up
Item 4- Cabinet member Update	That a written response is provided to the Committee in relation to the questions 'how many planning committee decisions had been contrary to the officers' recommendations over the previous two years? How many cases were won on appeal?'	Completed Response sent to Committee on 27.4.17
	That Councillor Astaire contacts Councillor Alexander about developments in the Marylebone Road area (Councillor Daniel Astaire, Cabinet Member for Planning and Public Realm and Madeleine Hale, Senior Cabinet Officer).	Requested (Madeleine Hale)
	That a response be sought from Councillor Chalkley in respect of Councillor Scarborough's question on the twenty mph trial scheme (Councillor Danny Chalkley, Cabinet Member for City Highways and Sion Pryse, Cabinet Officer) and the answer circulated to the Committee.	These will go live in May 2017 and run for 6 months. Suggested that committee be updated via the cabinet member report in the Autumn and the evaluation will be in Q4. Map of schools/zones distributed to committee.

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Business, Planning and Transport Policy and Scrutiny Committee

Item 5- Planning Report	That planning officers write to the 2014 intake of Westminster Councillors to inform them of the planning training available	Completed
	That Councillor Astaire, Mr. Smith and Mr. Walker be requested to consider how often and in what format an update on progress regarding delivering housing, including affordable housing, through the planning process is provided to the Committee.	Requested (Madeleine Hale)
	The WPA to be consulted as to whether it might be willing to consider contributing financially towards the Council maintaining a record of the development management (planning application) process.	The WPA's initial response is they see no value in funding such a project. They consider it would not be beneficial for their members or add value to the development management process.
	That Councillor Scarborough is included in the list of councillors to receive a list of applications which were being considered at future planning committee meetings	Completed
Item 7- Work Programme	Councillor Chalkley and the relevant officers to be consulted as to whether it was appropriate timing to consider Baker Street Two Way and 20 miles per hour trial areas at the 7 June meeting	Baker Street two way system coming to May meeting. Officers are drafting a briefing note now on 20mph trial areas but evaluation of schemes won't be ready until Feb 2018 as not yet commenced and will run for 6 months.

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Business, Planning and Transport Policy and Scrutiny Committee

	Councillor Chalkley and the relevant officers to be consulted on the appropriate timing regarding an update on the Cycling Superhighways	Officers advise that this should be reported November at the earliest.
	Councillor Astaire and the relevant officers to be consulted as to the potential for a task group on parties which make representations in respect of planning applications being able to address the planning committees	Requested (Madeleine Hale)
	Councillor Astaire, the relevant officers and Councillor Crockett to be consulted on the potential for a task group on assets of community value / pubs.	Officers have responded to say no longer appropriate Government has announced they will remove permitted development rights for pubs.
	The Committee requested a document setting out the respective stages that the Neighbourhood Forums are at	Completed. Sent to Committee on 27.4.17
	Councillor Glanz and the relevant officers to be consulted on progress on digital	Councillor Glanz has agreed to be a witness for the meeting considering this item in September
	Those expert witnesses are invited to attend the May meeting in order to address the Committee on business rates.	Sir Peter Rogers has agreed to attend June meeting and this item has been moved to June.